

Piraeus, 29/03/2024

INVITATION FOR SUBMITTING OFFERS

Piraeus Port Authority S.A. is interested in proceeding with the procurement of one (1) Mobile Yard Ramp (MYR) for the needs of PPA Cruise & Ferry Department, budgeted 25.500,00 euros.

Award criterion shall be the lowest price.

Interested parties are invited to submit their offer (alternative/second offers are excluded) until **04 April 2024 at 15:00** by email to the following email address: offerssubmission@olp.gr.

Offer submission will be completely electronically through email as follows:

1. Each offer should consist of two (2) individual folders: **a.** the technical offer including any participating documentation required according to tender terms and **b.** the financial offer which should be protected with separate/different passwords.
2. Both aforementioned folders should be protected with separate/different passwords. The passwords will be sent to PPA separately at each evaluation stage of the tender to a specific e-mail which will be notified by the PPA to all participants.
3. The offers' files **only** (not the passwords) should be sent directly to Procurement Department by the candidates at the following e-mail: offerssubmission@olp.gr before the tender's expiry deadline with the indication: *"Offer for the procurement of one (1) Mobile Yard Ramp (MYR) for the needs of PPA Cruise & Ferry Department"*. The maximum acceptable size of each electronic offer should be 5-7 Mbytes, while the acceptable type of offers' compression is .zip (not .rar).
4. On the date and time of each evaluation stage (i.e. participating documentation – if applicable, technical evaluation, financial evaluation), the requested passwords **only** (different password for each stage) should be sent to the group email which will be notified by the PPA to all participants in due time with the indication: *"Offer for the procurement of one (1) Mobile Yard Ramp (MYR) for the needs of PPA Cruise & Ferry Department"*.

Within the technical offer the following must be included:

- Business profile (i.e. company profile presentation, company organization, offered products, customers, supplier network etc.),
- Recent Economic Data Recent Economic Data proving financial adequacy (i.e. tax certificate, published financial statements etc.),
- Technical Description of the offered item according to the tender requirements with clear references to the offered warranty period and delivery time (pls see the attached Technical Description)
- Relevant certificates proving the offered items' compliance with quality standards according to the tender requirements (pls see the attached Technical Description).
- Any other available certificates proving the candidate's compliance with quality standards such as ISO 9001:2015, ISO 14001:2015 etc. (this is not a ground for disqualification).

Interested Parties may receive additional information or clarifications in relation to this Invitation for Submitting Offers, until three (3) days included, prior to the expiry of the time limit for offers submission, by submitting questions in writing to the Procurement Dpt.

For PPA S.A.
Deputy CEO

Qu Shengbin

Attachments: Technical Description – General Terms

Supply of Mobile Yard Ramp (MYR)

N°	περιγραφή (description)	μονάδα (unit)	ποσότητα (quantity)	τιμή μονάδας (unit price)	συνολική τιμή (total price)	
1	The supply of a Mobile Yard Ramp (MYR) for the needs of Cruise Department.	each	1		- €	
		Σύνολο (Total): €			- €	
		Συν ΦΠΑ (Plus VAT) 24%: €			- €	
		ΓΕΝΙΚΟ ΣΥΝΟΛΟ (GRAND TOTAL): €			- €	
ΣΗΜΕΙΩΣΕΙΣ (REMARKS):						
1	Bidders must be precise in their offers Brand and Model.					
2	Award criterion shall be the lowest price offered.					
3	Main features:					
	The MYR should offer the possibility of loading and unloading pallets with goods from trucks and trucks with containers by using a forklift.					
	The whole manoeuvring and loading process should be managed by just one person.					
	Should follow the most recent health and safety regulations and European guidelines and should be equipped with all safety features that will make the MYR operations as safe as possible.					
	The MYR should follow the applied regulation to EU-Greece.					
	Technical description:					
	Dimensions:	Overall length:	Min:	11.000mm	Max:	12.500mm
		Overall width:	Min:	2.300mm	Max:	2.400mm
		Height adjustment range:	Min:	800mm	Max:	1.800mm

4	Safe working load (SWL) = 8 tons at least.
	Maximum slope of the MYR 20%.
	The manufacturer's design of the MYR should assure optimal manoeuvrability even for small spaces.
	The MYR should be equipped with vulkolan heavy-duty wheels to move to the desired area.
	The floor of the ramp should consist of a hot deep galvanised grid of steel blades. The grid will be so that the forklift does not slip and the tires not even wear over the normal.
	The MYR should be provided with a safety chain to prevent accidental movement of the truck, which can lead to an accident on people and products. The above mentioned requirement to be depicted in the design drawing
	On both sides of the MYR should be adapted protective railings, fire extinguishers with cases and wheel chocks.
	The variable height adjustment of the MYR should be obtained by a manual hydraulics pump or by a manual jacking system.
	At the entry of the MYR should be installed a towbar or fitting a ring used for lifting and transporting it to the desired area by a forklift. During the transportation procedure, the forklift should be in front and the MYR should follow.
	The MYR should have the appropriate warning signs according to health and safety regulations.
	The MYR should be provided with high-quality corrosion protection, the RAL number will be defined upon contract.
5	Documentation & Manuals:
	The awarded Supplier will submit the below documentation to PPA:
	a) Using procedure manual (in English and Greek language).
	b) Maintenance and workshop manual (in English or Greek).
	c) Spare parts books.
	d) Certificate of conformance and all the certificates according to applied standards. (According to Directive 2006/42/ EC, EN 12100:2010, ΦΕΚ 97/Α/25-06-2010
	Warranty – After Sale Services:

6	The warranty should be at least two (2) years for mechanical parts, metallic construction and the paint.	
	The Contractor must have sufficient technical back-up to meet PPA’s requirements on after-sales service. At the expiry of warranty period, the Contractor should cover PPA for five (5) years for spare parts.	
Validity of offers		
Offers shall bind the Candidates for three (3) calendar months from the submission deadline date. Any offer which sets forth a term of validity less than the above mentioned shall be rejected.		
Participants are advised that they may be requested to extend the validity of their proposals by a further two (2) months where in that case they' re obliged to do so.		
It is at PPA's sole discretion to consider all proposals be void and invalid and cancel the whole bidding process. No compensation will be paid to the bidders under this circumstance		
Bonds/Guarantees		
The winning bidder will sign a contract. A Good Performance Guarantee of the contract terms upon signing the Contract is required. The good performance guarantee will be issued in accordance with the relevant template by a financial institution lawfully operating in Greece or other country acceptable by PPA in favour of PPA for an amount equal to 5% of the total amount of the contract, not including VAT. The good performance guarantee will be valid until the end of the good operation period of the ramp. This performance guarantee will ensure the proper, flawless and timely implementation of the contract terms and timely and proper performance of its obligations to the PPA.		
Alternatively, candidates may provide the necessary documentation that an equal, to the related tender bank guarantee amount, has been deposited, transferred and was made available as guarantee (hereinafter: the Tender participation guarantee) for the participation of the Candidate in the tender, in one of the following PPA’s bank accounts:		
ΕΘΝΙΚΗ ΤΡΑΠΕΖΑ ΤΗΣ ΕΛΛΑΔΟΣ		GR1501101900000019050500651
ALPHA BANK		GR7101401250125002320006462
EUROBANK		GR4902600250000440201113841
7	Delivery Terms:	
	The delivery time maximum two (2) months from award date regardless contract signature date.	

	The delivery place is PPA S.A. Cruise Terminal, Piraeus.
	The delivery terms are DDP (PPA S.A. Cruise Terminal, Piraeus).
8	Payment Terms:
	Two (2) months from date of arrival at PPA S.A. The payment will be carried out only after final delivery and acceptance of the MYR.